

C O U N C I L C O M M U N I C A T I O N

TO: THE CITY COUNCIL
FROM: THE CITY MANAGERS OFFICE

COUNCIL MEETING DATE
DECEMBER 21, 1988

SUBJECT: REPORT CONCERNING MINUTES OF OCTOBER 19, 1988 REGARDING AGENDA ITEM CONCERNING
THE APPROVAL OF SPECIFICATIONS FOR TWO DIAL-A-RIDE MINI VANS

PREPARED BY: City Manager

RECOMMENDED ACTION: None required. Information only.

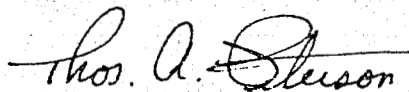
BACKGROUND INFORMATION: At the regular meeting of October 19, 1988, the City Council took action concurring in the City purchase of two mini-vans for use in the Dial-A-Ride program. Due to a miscommunication in-house, these vans were acquired without going to formal bid. Informal contacts were made and the purchase was made from that dealer offering the best price and quickest delivery. The purchase was from Hayward Dodge at a cost of \$14,300, including tax, per vehicle.

When this purchase became known to the City Manager's office, contact was immediately made with the City Attorney and the Purchasing Officer. Two alternatives were apparent. The first was to cancel the order and proceed through the formal bid process. The second was to request City Council concurrence in the purchase, determining that to do so would be in the best interest of the City. In support of choosing the second alternative (proceeding with the purchase) staff obtained data from area dealers reaffirming prices. The results of these inquiries were:

Dealer	Price	Delivery
Stockton Dodge	\$14,300	12-14 weeks
Weil Motors	\$14,800	12-14 weeks
Swift Dodge	\$15,000	6 months

The recommendation to the City Council was that the Council concur in the purchase of the two mini-vans from Hayward Dodge where the order was originally placed for the reasons enumerated herein. The Council took that action and the minutes are correct as written and approved.

Respectfully submitted,



Thomas A. Peterson
City Manager

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